

**To whom it may concern,**

We are a professional airport transfer service for conference speakers, authors, presenters, participants and accompanying persons. We have extensive experience and a keen understanding of our duties, having hosted more than 100 summits, conventions, congresses, conferences, meetings, symposia, seminars, workshops, and forums. See the attached file for reference.

We would like to propose our airport transfer service for the 43rd International Conference of the Microscopy Society of Thailand during June 8 - 11, 2026, from Suvarnabhumi and Don Mueang airports to the hotel, and the reverse on the return date. We have an English-speaking receptionist waiting at the meeting point, the airport arrival exit hall. Holding the "MST 43" placard, help you however you want before departing the airport for the hotel, such as currency exchange, a local SIM card for your cell phone, or even reporting a lost item to airport police, *etc.*

Service is available on any day, at any time you want. The rate is 1,680 Baht (≈US\$ 52) per trip for private transportation (4-seat sedan/SUV). This is a fixed price, so there's no need to pay more for anything else. This rate is for 1 trip; you can share it with 2 colleagues. We also have a 10-seat passenger van for groups of 4-9 passengers at 2,480 Baht (≈US\$ 76) per trip. Receipt for reimbursement is available.

**For shared transportation :**

Sedan/SUV: 3 passengers gather at the meeting point, then see our English-speaking receptionist to guide the group to the Sedan/SUV. The rate is 1,680 Baht (≈US\$ 52) **per trip.**

10-seat passenger van: minimum 4 passengers gather at the meeting point, then see our English-speaking receptionist to guide the group to the 10-seat passenger van. The rate is 2,480 Baht (≈US\$ 76) **per trip.**

Reply to this email with details of your:

- arrival date and time to Bangkok Airport (Thailand local time)
- flight number
- hotel
- accompanying person (if any)
- visa on arrival (if any)
- departure date and time from Bangkok Airport (Thailand local time)

At least 3 days in advance of your arrival, and then get a confirmation reply.

Best Regards,  
Guarant Service Co.,Ltd.